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28/6/17



Department of Posts, India
Office of the Postmaster General
West Bengal Circle, Kolkata-700012.

PMG(KR)/EST/2015

Dated at Kolkata-700012, the 27-06-2017
28

In partial modification of this office memo no. of even dated 07.12.2015, the following orders of Postmaster General Kolkata Region, Kolkata-700012 on review of distribution of work among group officers towards redistribution of the works among the officers of Kolkata Region Office, Yogayog Bhawan Kolkata-700012 issued to have immediate effect.

The following Group Officers will be distributed with the shares shown against each of them with immediate effect.

1. Group Officers in PS Gr B Cadres:

Designation of Group Officer in Regional Office.	Share to be looked into
ADPS-I	Staff and staff Relation, GDS Establishment only & Planning, Recruitment, Investigation and Vigilance
ADPS-II	Technology Operation, BO infrastructure, Court cases related to building matters, Project Roll out of Core Banking Solution, Core System integration, RICT, Bhuvan.
ADPS-III	All types of Public Grievances including SB complaints and all consumer forum cases, Mails, Postal Operation, Philately, Franking Machine, RTI Nodal Officer for disposing all sort of RTI appeal cases pertaining to Kolkata Region, Official Language and Swachh Bharat, MNOP, Establishment (other than GDS), Court Cases (except cases related to building matters).
ADPS-IV	Savings Bank & Financial Services Target/ Achievement, SB claim, Accounts, Budget Medical Welfare, Material Management, Supply of stationeries, Telephone Bills, Drawing & Disbursement and PLI/RPLI, BD & Non BD.

A. Sarkar
27.06.2017

Asstt Director of Postal Services-I
O/O the Postmaster General
Kolkata Region, Kolkata-700012.

Copy forwarded for information to:-

1. The Chief Postmaster General, West Bengal Circle, Kolkata-700012, Yogayog Bhawan, Kolkata-700012 for information.
2. The Postmaster General, South Bengal Region, Kolkata-12 for information.
3. The Postmaster General, North Bengal Region, Siliguri for information.
4. The Postmaster General Sikkim State Gangtok for information.
5. The Postmaster General, Mails and BD Kolkata-700012 for information.
6. The Postmaster General A&N Island, Portblair for information.
- 7.-24. All Group Officers in Circle Office Kolkata-12 for information and necessary action.
- 25-38. Heads of Divisions/ Units in Kolkata Region.
39. The ADPS(Technology) Circle Office, Kolkata-12 uploading of the memo in the website of West Bengal Circle.
40. The Office Supdt., Circle Office, Kolkata-12 for information and taking necessary action.
- 4-66. All Section Supervisors of the Circle Office, Kolkata-12 for information and taking necessary action.
- 67-84. All Circle Secretaries of Recognized Service Unions/ Associations for information.
85. Office Copy.

A. Sarkar
27.06.2017

Asstt Director of Postal Services-I
O/O the Postmaster General
Kolkata Region, Kolkata-700012