



भारतीय डाक विभाग/ DEPARTMENT OF POSTS  
 मुख्य पोस्टमास्टर जनरल का कार्यालय, पश्चिम बंगाल सर्किल  
 OFFICE OF THE CHIEF POSTMASTER GENERAL, WEST BENGAL CIRCLE  
 कोलकाता/KOLKATA-700012

U/E

सेवा में/ To,

All Heads of Units  
 in West Bengal Circle

संख्या/ No. : SFB/R-109/SC/ST/OBC/Ruling

Dated. 25<sup>th</sup> June, 2018

विषय/ Subject :- Reiteration of instructions relating to reservation in  
 Temporary appointments – regarding.

A copy of Ministry of Personnel Public Grievance and Pensions, Department of Personnel & Training, New Delhi letter No. 36036/3/2018-Estt (Res.) dated 15.05.2018 received from Directorate letter No. SC-16/4/2018-SCT dated 08.06.2018 on the subject mentioned above is sent herewith for information, guidance and taking necessary action in the matter.

Encl : As stated above

(एस. के. बेरा/S K Bera)

सहायक निदेशक डाक सेवा (स्टाफ, ई एण्ड पी.एन)  
 Assistant Director of Postal Services (Staff., E & PN)

Copy forwarded alongwith enclosure for information and necessary action to :-

1. The A.D.P.S. (TO), Circle Office, Kolkata-700012. A copy of Directorate letter No. SC-16/4/2018-SCT dated 08.06.2018 is sent herewith. He is requested to upload the same in the Departmental website of West Bengal Circle ([www.indiapostwb.gov.in](http://www.indiapostwb.gov.in)) early.
2. The A.D.P.S. (Rectt.), Circle Office, Kolkata-700012
3. Section Supervisor, SFA Section, Circle Office, Kolkata-700012
4. Section Supervisor, SFB Section, Circle Office, Kolkata-700012
5. Spare

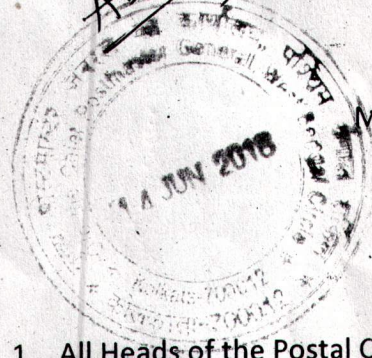
(एस. के. बेरा/S K Bera)

सहायक निदेशक डाक सेवा (स्टाफ, ई एण्ड पी.एन)  
 Assistant Director of Postal Services (Staff., E & PN)

11/555

AD (staf) / SFB

MB / 104



No. SC-16/4/2018-SCT  
Government of India  
Ministry of Communications  
Department of Posts

Dak Bhawan, Sansad Marg,  
New Delhi-110001,  
Dated: 8<sup>th</sup> June, 2018

To

1. All Heads of the Postal Circles,
2. All Directors, Postal Training Centers,
3. RAKNPA-Ghaziabad,
4. PLI Directorate,
5. ADG (Admn.) Postal Directorate.

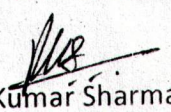
**Subject:- Reiteration of instructions relating to reservation in temporary appointments  
- regarding.**

Sir/Madam,

I am directed to forward herewith Department of Personnel & Training's (DOPT) O.M. No: 36036/3/2018-Estt.(Res.) dated 15<sup>th</sup> May, 2018 on the subject mentioned above for compliance.

Encl:- As above.

Yours faithfully,

  
(Rakesh Kumar Sharma)  
Section Officer (SCT)



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No. 36036/3/2018-Estt.(Res.)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel & Training  
Establishment (Reservation - I) Section

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North Block, New Delhi  
Dated May 15, 2018

OFFICE MEMORANDUM

Subject: Reiteration of instructions relating to reservation in temporary appointments - regarding

The undersigned is directed to say that as per the extant guidelines issued vide Office Memorandum No. 27/4/67(II)-Estt.(SCT) dated 24.09.1968, reservations are to be made for Scheduled Castes and Scheduled Tribes in all temporary appointments except appointments which are to last for less than 45 days.

2. It has been brought to the notice of this Department by the Hon'ble National Commission for Scheduled Tribes that the Office Memorandum dated 24.09.1968 is old and the instructions laid down in the OM must be reiterated. It is, therefore, reiterated that, in respect of appointments to Central Government posts and services there shall be reservation for Scheduled Caste/ Scheduled Tribe/ Other Backward Class candidates in temporary appointments which are to last for 45 days or more.

3. All Ministries/ Departments/ Organizations are requested to please bring the contents of this O.M. to the notice of all concerned for information and compliance.

*R. Saraswat*  
(Raju Saraswat)  
Under Secretary  
Tele - 23092110

To:

1. The Secretaries of all Ministries/Departments of the Government of India
2. The Chairman, Railway Board, Rail Bhawan, New Delhi.
3. National Commission for Scheduled Caste, Lok Nayak Bhavan, New Delhi.
4. National Commission for Scheduled Tribes, Lok Nayak Bhavan, 'New Delhi.
5. National Commission for Backward Classes, Trikoot-I, Bhikaji Cama Place, Delhi
6. Office of the Comptroller and Auditor General of India
7. Supreme Court of India/ Election Commission/ Lok Sabha Secretariat/ Rajya Sabha Secretariat/ Cabinet Secretariat/ Central Vigilance Commission/ President's Secretariat/ Vice President's Secretariat/ Prime Minister's Office/ Niti Ayog
8. Union Public Service Commission/ Staff Selection Commission
9. Director, ISTM, Old JNU Campus, Olof Palme Marg, New Delhi-110067
10. Information and Facilitation Centre, DOPT, North Block, New Delhi
11. NIC, for placing this O.M. in the website of the Department.
12. Hindi Section for providing a Hindi translation

30/5/18

SO (SCT)

1/6

Shri. Ravi  
1/6DY-364/2018-SCT  
05/06