



DEPARTMENT OF POSTS, INDIA
OFFICE OF THE CHIEF POSTMASTER GENERAL
W.B. CIRCLE, YOGAYOG BHAWAN
KOLKATA-700012



ALL UNDER ENTRY

To

All the Heads of the Divisions/Units under West Bengal Circle.

No. Rectt./R-46/2020

Dated at Kol-12, the 30/09/2020.
01/10

Sub:- Competitive Examination for promotion to the cadre of MTS from eligible GDS for the vacancy years 2019 (01-01-2019 to 31-12-2019) & 2020 (01-01-2020 to 31-12-2020) scheduled to be held on 11-10-2020(Sunday).

I am directed to forward herewith the preventive measures to be followed to maintain protocols in connection with COVID-19 scenario for information to all the candidates appearing in the subject examination.

Enclo: As sated above.

Asstt. Director of Postal Services (Rectt.)
01/10/20

Copy to:-

- 1-5) The Postmasters General, Kolkata Region, Kolkata-700012/South Bengal Region, Kolkata-700012/ North Bengal Region, Siliguri-734001/Sikkim State, Gangtok- 737103/ A & N Islands, Port Blair-744101 for favour of kind information.
- 6-10) The Supervising Officers, Kolkata-I Centre, Kolkata-700007/Kolkata-II Centre, Howrah-711101/Siliguri Centre, Siliguri-734001/Gangtok Centre, Darjeeling-734001/Port Blair Centre, Tamruk-721636. They are requested to monitor the same.

Asstt. Director of Postal Services (Rectt.)
01/10/20

21-11

Preventive Measures to be followed to maintain protocols in connection with COVID-19 scenario.

1. Physical distancing of at least 6 feet should be maintained.
2. Use of face covers/masks is mandatory.
3. Frequent hand washing with soap (for atleast 40-60 seconds) should be done. The candidates should bring their own sanitizer.
4. The practice of covering one's mouth and nose while coughing/sneezing with a tissue/handkerchief/flexed elbow should be followed and disposing off used tissues properly.
5. Self- monitoring of health by all and reporting any illness at the earliest.
6. Spitting within the examination venue premises is strictly prohibited.
7. In case of PwD candidate availing a scribe, both the candidate and scribe must wear the masks and be made to sit with adequate physical distancing.
8. Each candidate will have to submit self declaration about health status at the time of entrance to the examination centre. In case any symptom of COVID-19 is detected, he/she shall be allowed inside the venue with necessary precaution in an isolated room. The self declaration form has been already enclosed with the hall permit issued earlier on 28/09/2020. This will be collected at entry point. In case a candidate has been suffering from COVID-19 he/she will be allowed only on production of negative medical certificate from the competent authority. In case of failure from the part of a candidate to submit negative medical certificate he/she will not be allowed to enter the centre.
9. The examinees are required to sanitize their hands invariably before receiving question papers/ answer sheets and handing them back to the invigilators. They will also sanitize their hands while signing attendance sheet.
10. Used face covers/ masks should be disposed of in covered bins available at the centres.
11. Sharing of personal belongings/ stationery shall not be allowed in any case.
