

DEPARTMENT OF POSTS, INDIA
OFFICE OF THE CHIEF POSTMASTER GENERAL,
WEST BENGAL CIRCLE
KOLKATA-700 012

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To

1. The PMsG, Kolkata Region / M&BD Region / South Bengal Region / North Bengal Region, Siliguri / Sikkim State, Gangtok / A&N Islands, Port Blair.
2. The GM (PA&F), W.B. Circle, Kolkata.
3. The Director, Kolkata GPO, Kolkata.
4. All SSPOs / SPOs in W.B. Circle.
5. All SSRMs / SRMs in W.B. Circle.
6. The Sr. Manager, MMS, Kolkata.
7. The Manager, RLO Kolkata.
8. The Supdt. Foreign Post Kolkata / PSD, Kolkata.
9. All Section Officers, C.O., Kolkata.
10. The OS / Dy. OS, C.O., Kolkata.

No. SFA/P-20/Sports Development Officer/14

Dated at Kolkata – 700 012, the 5th 01.2021

Subject: Selection for appointment to the post of Sports Development Officer, Circle Office, Kolkata by deputation - regarding.

Applications for the posts of Sports Development Officer in the pay scale of Rs. 5200 – 20,200/- (PB-1) with Pay Matrix Level 5 are invited from amongst the officials holding analogous posts on regular basis in the parent cadre or holding the post:-

- i. With three years of service in the grade rendered after appointment thereto on regular basis in the Pay Scale of Rs. 5200 – 20,200/- with Pay Matrix Level 4 or equivalent in the parent cadre or department
- Or
- ii. With five years of service in grade rendered after appointment thereto on regular basis in the pay scale of Rs. 5200 – 20,200/- with Pay Matrix Level – 2 or equivalent in the parent cadre or department,

And

Possessing the following qualifications:-

- a) Certificate as a qualified technical official referee or umpire or coach in any game issued by the National Institute of Sports or respective National or International Institute of Sports or respective National or International Sports Federation;
 - b) Organisational experience of at least two years in holding All India Postal or Posts and Telecommunications Regional Tournaments;
- And
- c) Have represented the Circle or Region for a minimum of three times in All India Postal or Posts and Telecommunications competitions or has represented Posts or Posts and Telecommunications or State in a National Championship.
 - d) **Desirable:** Has been a member of the Central or Circle Sports Board.

The post is tenure post for a period of three years with effect from the date of joining and will be attached to Circle Office, Kolkata. The Sports Development Officer so selected will be liable to serve anywhere within the jurisdiction of West Bengal Circle if necessary and in special circumstances in any part of India.

The maximum age limit for appointment in the post of Sports Development Officer by deputation shall be not exceeding fifty – six years as on the closing date of receipt of application.

The Head of Divisions / Units and Section Officers of C.O. / R.O. will please give wide circulation. The applicants should apply in the **enclosed proforma** through proper channel alongwith attested photocopy of the requisite qualification certificate issued by the appropriate authority. The Head of Divisions / Units will send the applications received by them together with the following documents by **05.02.2021** positively.

No application received after **05.02.2021** will be considered under any circumstances.

- i. Vig / Loss / Fraud Clearance Report,
- ii. Photocopies of APAR for last five years duly attested,
- iii. Special reports and,
- iv. Attested copies of certificates / credentials that may be produced by the applications in support of their candidature.

Enco: As stated above.

APMG (Staff & E&PN)
O/o the Chief Postmaster General
West Bengal Circle
Kolkata – 700012.

Copy forwarded for information to:

1. The ADPS (A/Cs & WLF) & Secretary, West Bengal Circle Postal Sports Board, O/o the Chief PMG, W.B. Circle, Kolkata – 700012.
2. The ADPS (TO), O/o the Ch. PMG, West Bengal Circle, Kolkata – 12 for uploading the notification in the Circle Website.

APMG (Staff & E&PN)
O/o the Chief Postmaster General
West Bengal Circle
Kolkata – 700012.

APPLICATION FOR THE POST OF SPORTS DEVELOPMENT OFFICER
O/O THE CHIEF POSTMASTER GENERAL, WEST BENGAL CIRCLE, KOLKATA – 12

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| 1 | Name of the Applicant (In Capital Letter) | |
| 2 | Date of Birth | |
| 3 | Age as on Date | |
| 4 | Post held | |
| 5 | Date of Appointment | |
| 6 | Scale of Pay | |
| 7 | Present Pay | |
| 8 | Academic Qualification | |
| 9 | Additional Qualification | |
| 10 | Whether holding certificate as a qualified Technical Referee or Umpire or Coach in any game issued by the National Institute of Sports or respective National or International Sports Federation | |
| 11 | Whether at least two years organisational experience in holding All India Postal or Posts and Telecommunications Regional Tournaments | |
| 12 | Whether represented the Circle / Region for a minimum of three times in All India Postal / P&T Competition or has represented Posts or P&T or State in National Championship | |
| 13 | Language known a. Can write | |
| | b. Can speak | |
| 14 | Whether a member of the Central or Circle Sports Board | |

Date:

Place:

Signature of the Candidate
With designation