

17/10



**DEPARTMENT OF POST
OFFICE OF THE CHIEF POSTMASTER GENERAL
WEST BENGAL CIRCLE, KOLKATA – 700 012**

To

All U/E

1. All heads of Units under West Bengal Circle.
2. Additional DG (APS)
3. The Director PLI, Kolkata- 700 001.
4. The ADPS (S, E&PN), O/O the CPMG, WB Circle, Kol-12.
5. The ADPS (Mails), O/O the CPMG, WB Circle, Kol-12.
6. The Sr. A O, ICO SB, Kolkata- 700 012.

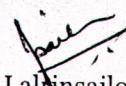
No: Rect / X-1/PS Gr. B/2012-13 onwards/ ADR

dated at Kolkata – 12, the 13.10.2016.

Subject: Conduct of Limited Departmental Competitive Examination for promotion to the cadre of P.S. Group 'B' from 2012-13 onwards- regarding.

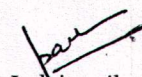
Kindly find enclosed herewith Directorate's Communication no. A-34012/8/2016-DE dtd. 07.10.2016 notifying PS Group 'B' Exam. from 2012-13 onwards scheduled to be held on 04.12.2016 (Sunday) along with its enclosure for information, guidance, wide circulation and strict compliance of the schedule of activities contained in Annexure-II of the said communication.

Encl:- As above.


(J. Lalinsailova)
Director of Postal Services (HQ)
O/O the Chief Postmaster General, WB Circle
Kolkata- 700 012

Copy forwarded for information and taking necessary action to:-

- 1-6. The Postmasters General, Kolkata Region, Kol-12/South Bengal Region, Kol-12/M&BD Region, Kol-12/ North Bengal Region, Siliguri- 734001/ Sikkim Region, Gangtok- 737103/ A&N Island Region, Portblai- 744101. Directorate communication no. A-34012/8/2016-DE dtd. 07.10.2016 is enclosed.
7. The ADG(DE), Dak Bhawan, Sansad Marg, New Delhi- 110001- w.r.to Dte's letter no. A-34012/8/2016-DE dtd. 07.10.2016.
8. All Group Officers of Circle Office. A Copy of Dte's letter dtd. 07.10.16 is enclosed.
9. The AD (OL), CO –for translation of this notification in hindi. A Copy of Dte's letter dtd. 07.10.16 is enclosed.
- ✓ 10. The AD (TO), CO- A copy of the notification issued by the Directorate under letter dtd. 07.10.2016 is enclosed for uploading the same in Circle website.
11. The Circle Secretary, All India P&T SC/ST Employees' Welfare Association, WB Postal Circle, C/O Delivery Deptt., Kolkata GPO, Kolkata- 700 001. A Copy of Dte's letter dtd. 07.10.16 is enclosed.
12. All recognized service union in this Circle. A Copy of Dte's letter dtd. 07.10.16 is enclosed.


(J. Lalinsailova)
Director of Postal Services (HQ)

F. No. A-34012/8/2016-DE
Government of India
Ministry of Communications
Department of Posts

Dak Bhavan, Sansad Marg,
New Delhi-110 001
Dated: 07th October, 2016

To,

1. All Heads of Circles
2. Addl. D.G. APS
3. BD and PLI Directorates
4. Director, Rafi Ahmed Kidwai National Postal Academy, Ghaziabad
5. All Directors, Postal Training Centres,
(Darbhanga/Guwahati/Madurai/Mysuru/ Saharanpur/Vadodara)

Sub: Conduct of Limited Departmental Competitive Examination for promotion to the cadre of P.S. Group 'B' from 2012-13 onwards-regarding

Sir/Madam,

I am directed to refer to this office letter No.A-34012/3/2012-DE dated 10th April 2012 wherein, notification for the year 2011-12 was issued. The last Limited Departmental Competitive Examination for promotion to P.S. Group 'B' cadre for the year 2011-12 was conducted on 3.6.2012

2. It has now been decided by the Competent Authority to conduct the Limited Departmental Competitive Examination for promotion to P.S. Group 'B' cadre for the year 2012-13 onwards **in-house** on the old pattern using OMR method for evaluation **at the 23 Circle Head Quarters**. The eligible Applicants will be permitted to appear in the examination from their respective Circle Headquarters only and not from any other Circle in any circumstances. **For newly created Telangana Circle, the Centre will be 'Hyderabad' and for Andhra Pradesh Circle, it will be Vijayawada.**

3. Applicants serving in APS on deputation will also appear from the examination centres of their parent Civil Circles. The APS authorities will send the Applications of the Applicants working in APS to the concerned Nodal Officer of the Circle by furnishing the eligibility details and their recommendations.

4. Applications are invited from the willing Applicants in the format enclosed. The schedule of the examination is given below.

DATE of EXAM	PAPER NUMBER	TIME
04 th December, 2016 (Sunday)	Paper I (without the aid of books)	10.00 am to 01.00 pm
	Paper II (without the aid of books)	02.00 pm to 05.00 pm

5. The Examination will be conducted on pattern and syllabus issued by SPG Section vide Letter No.9-59/2010-SPG dated 08.03.2011 and 21.04.2011. Syllabus prescribed for this Examination is given in **Annexure I**.

6. As per the Recruitment Rules of the Postal Service Group 'B' cadre, the eligibility criteria for appearing in this Examination is as under:-

(a) For I.P. line Quota, Inspectors Posts and Assistant Superintendents having put in **five years** regular service from joining in I.P. cadre on the crucial date of eligibility for the examination of a particular year;

(b) For General line Quota, officials belonging to **Higher Selection Grade-I, Higher Selection Grade-II and Lower Selection Grade** having put in **five years** regular service in either or all the three cadres together on the crucial date of eligibility for the examination of a particular year;

Note: Postal/Sorting Assistants placed in TBOP/BCR scales/levels under Financial upgradation/Assured Career Progression Schemes are not eligible to appear in the examination. The officials of Postmaster Grade-I, Grade-II and Grade-III are also not eligible.

7. The crucial date for service eligibility condition for the following years of examination will be as under:-

S. no.	Exam year / Period of Vacancies	Crucial date of eligibility
1	2012-13 (01.04.2012 to 31.03.2013)	01.01.2012
2	2013-14 (01.04.2013 to 31.03.2014)	01.01.2013
3	2014-15 (01.04.2014 to 31.03.2015)	01.01.2014
4	2015-16 (01.04.2015 to 31.03.2016)	01.04.2015 (As per letter No. 25-10/2014-SPG dated 09.07.2014)
5	2016-17 (01.04.2016 to 31.03.2017)	01.04.2016 (As per letter No. 25-10/2014-SPG dated 09.07.2014)

8. The Schedule for conduct of the the above Examination is furnished in **Annexure II. Instructions for the Circles for conduct of the exam will be issued separately.**

9. The category-wise break-up of vacancies to be filled through the PS Group 'B' Examinations- 2012-13, 2013-14, 2014-15, 2015-16 and 2016-17 are as under:-

Examination for	Year	Category-wise break up of vacancies			
		UR	SC	ST	Total
Inspector Posts Line officials (19 % quota of vacancies)	2012-13	06	04	01	11
	2013-14	21	04	02	27
	2014-15	30	08	03	41
	2015-16	32	02	03	37
	2016-17	01	00	00	01
General Line officials (06 % quota of vacancies)	2012-13	03	00	01	04
	2013-14	04	02	00	06
	2014-15	03	02	00	05
	2015-16	07	00	00	07
	2016-17	03	00	00	03



Note: The vacancies are subject to the outcome of the judgements in various Benches and also subject to change, if promotions to Junior Time Scale cadre are ordered before one month of the announcement of the result.

10. The selection of the Applicants will be based on the following eligibility criteria:

UR Applicants	50% marks in each paper i.e. 150/300 marks and 50% in aggregate i.e. 300/600 marks (2 Papers of 300 marks each)
SC/ST Applicants	40% marks in each paper i.e. 120/300 marks and 40% in aggregate i.e. 240/600 marks (2 Papers of 300 marks each)

11. The eligibility of the applicants having any of the following infirmities should be decided by the Circles in the light of letter No.9-59/2010-SPG dated 08.03.2011 issued by SPG Section.

- (i) If, any disciplinary action is pending or contemplated;
- (ii) If, any punishment is current;
- (iii) If, there is any adverse entry in the APAR/ACR in the last 5 years;

12. **The Nodal Officer for the conduct of exam will be the DPS (HQ) of the Circle,** who will have to verify the details of the candidates with reference to columns of the Application form and details filled therein by the candidates. Each case filled in the enclosed Annexure III should be individually recommended by the Nodal Officer and the Applications of the eligible Applicants, duly recommended by the **Nodal officer alongwith duly filled in Annexure-III** should be sent to Directorate through a special messenger so as to reach this office **by 16.11.2016 without fail.** It is the responsibility of the Nodal officer to ensure that, the details of candidates filled in Annexure III are correct. **Separate Annexures are to be submitted for I.P. & General line applicants.**

13. It is requested to bring the contents of this letter as well as Annexures to the notice of all concerned.

14. Hindi version will follow.

Yours faithfully,

(Signature)
(G M Taneja)
Assistant Director General (DE)

Copy to:-

1. Sr. PPS/PPS to Secretary (P)/ D.G. (Posts)/All Members PSB
2. CGM (MB)/JS&FA/Secretary (PSB)
3. All Sr. DDsG/DDsG
4. DDG (P)/ Director (Staff)/ADG (SPN)
5. Hindi Section for translation of the this Notification
6. All recognized Associations/Service Federations/ Unions.
7. SPB-I/SPB-II Sections/Training Section of the Directorate
8. General Manager, CEPT Mysore-570010 with a request for displaying this Notification on Indiapost website

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भारतीय डाक
India Post

**APPLICATION FORM FOR L.D.C. EXAMINATION FOR PROMOTION TO
CADRE OF P.S. GROUP 'B' FROM I.P. & GENERAL LINE OFFICIALS**

Photograph

1	Name of the applicant (IN BLOCK LETTERS)	
2	Community (UR/SC/ST)	
3	Date of Birth	
4	Whether I.P. or General line official	
5	Designation and office in which working presently	
6	Educational Qualification	
7	Date of entry in the Department	
8	Date of promotion to LSG/IPO cadre on regular basis	
9	Date of promotion in ASP/ASRM cadre on regular basis	
10	Date of promotion to HSG II cadre on regular basis	
11	Date of Promotion to HSG I cadre on regular basis	
12	Service in IP cadre/LSG cadre including HSG-II & HSG-I, if any in YY MM DD	
	as on 01.01.2012	
	as on 01.01.2013	
	as on 01.01.2014	
	as on 01.04.2015	
	as on 01.04.2016	
13	Language in which applicant wishes to take the exam (English/Hindi)	

I _____ hereby declare that the particulars
filled in by me in the form are true to the best of my knowledge and belief.

Date:

Place:

(Signature of the applicant)
i) Certified that I have verified all the entries above with reference to the service book of
the official and found correct.

ii) I recommend/do not recommend the applicant to appear in the exam for the following
reasons.

Signature and stamp of Divisional Head/
Controlling authority with designation

Date:

Place:

**SYLLABUS FOR THE LIMITED DEPARTMENTAL
COMPETITIVE EXAMINATION FOR PROMOTION TO THE
CADRE OF P.S. GROUP 'B'**

Paper I	<p>(1) Acts/Rules/Guidelines & Instructions relating to Inland & Foreign Posts, Mail Operations, Money Remittances, Savings Bank Schemes & Certificates, Rural & Postal Life Insurance.</p> <p>(2) Organization of Department, Office Procedure, Material Management for optimum utilization of network, Establishment & Administrative Matters.</p> <p>(3) Paragraph Writing and Current Affairs.</p> <ul style="list-style-type: none"> • 125 MCQs carrying 2 marks each (100 questions on issues relating to the Department and 25 questions on Current Affairs) • One separate question on 'Paragraph writing' of 50 marks. Two Paragraphs of 25 marks and 200 words each to be written • Duration of Paper: 3 hours
Paper II	<p>CCS (Conduct) Rules, CCS (CCA) Rules, Accounts, GFR, FRs & SRs and FHBs</p> <ul style="list-style-type: none"> • 150 MCQs carrying 2 marks each • Duration of Paper: 3 hours



**SCHEDULE FOR CONDUCTING THE LIMITED DEPARTMENTAL
COMPETITIVE EXAMINATION FOR PROMOTION TO P.S. GROUP 'B'
CADRE**

S. No.	Activity	Schedule
1	Date of notification	07.10.2016
2	Last date of Receipt of Application form from willing Applicants at their controlling unit DO/RO/CO/APS to decide their eligibility	01.11.2016
3	Last date of Receipt of Application form from controlling unit at RO/CO/APS HQ to decide their eligibility	04.11.2016
4	Last date of Receipt of Application form from RO/APS HQ at CO to decide their eligibility	09.11.2016
5	Last date of Receipt of duly filled in application forms along with Annexure-III from Nodal officer of the Circle at Directorate	16.11.2016
6	Date of Dispatch of the list of eligible/permitted Applicants by Directorate to the Circles for issue of Hall permits to the Applicants	22.11.2016
7	Date of Issue of Hall permits by Circle to eligible Applicants	23.11.2016
8	Date of Examination	04.12.2016

DATE of EXAM	PAPER NUMBER	TIME
04 th December, 2016 (Sunday)	Paper I (without the aid of books)	10.00 am to 01.00 pm
	Paper II (without the aid of books)	02.00 pm to 05.00 pm

**ANNEXURE SHOWING THE DETAILS OF ELIGIBLE APPLICANTS FOR THE LIMITED DEPARTMENTAL COMPETITIVE
EXAMINATION FOR PROMOTION TO P.S. GROUP 'B' CADRE
(Separate Annexure to be submitted for IP and General line applicants)**

Annexure III

S. No.	Name and Designation of the applicant	Category	Date of Birth	Date of Entry in IP/ LSG cadre	Exam year (s)/Block of exam years for which the Applicant is eligible & Crucial date of eligibility	Period of Service rendered as on the crucial date of eligibility of the exam year/ block (In yrs, months and days)	Whether any Disc. Action is pending or contemplated as on the date of Application	Whether any punishment is current	Whether there are any adverse entries in APARs/CRs for the last 5 years	Recommendations
1	2	3	4	5	6	7	8	9	10	11
					2016-17 only 01.04.2016 2015-16 and 2016-17 01.04.2015 2014-15, 2015-16 and 2016-17 01.01.2014 2013-14, 2014-15, 2015-16 and 2016-17 01.01.2013 2012-13, 2013-14, 2014-15, 2015-16 and 2016-17 01.01.2012	YY MM DD				

Certified that, the particulars of the applicants have been verified and found correct.

Signature of the Nodal Officer