



भारतीय डाक विभाग
DEPARTMENT OF POSTS, INDIA
मुख्य पोस्टमास्टर जनरल का कार्यालय
OFFICE OF THE CHIEF POSTMASTER GENERAL,
पश्चिमबंगाल सर्किल / WEST BENGAL CIRCLE, कोलकाता/ KOLKATA - 700012.

U/E
To,

1. The Postmaster General, Kolkata Region, Kolkata -700012/South Bengal Region, Kolkata -700012/M & BD, Kolkata -700012/North Bengal Region, Siliguri-734001.
2. The Postmaster General, Sikkim, Gangtok -737101/A&N Islands, Port Blair-744101.
3. The General Manager (PAF), Yogayog Bhawan, Kolkata- 700012.
4. The Director, Kolkata GPO, Kolkata - 700001.
5. The Supdt. Engineer, Postal Civil Circle, Kolkata - 700012.
6. The Executive Engineer, Postal Civil Division, No. I & II, Kolkata - 700012.
7. The Executive Engineer, Postal Electric Division, Kolkata - 700012.
8. The Dy. Architect (P), Kolkata - 700012.
9. The SSPOs, North Kolkata Divn, Kolkata-700037/SSPOs, East Kolkata Divn, Kolkata-700014/SSPOs South Kolkata Divn, Kolkata-700029/SSPOs, Central Kolkata Divn, Kolkata-700007/SSPOs, North Presidency Divn, Kolkata 700120/SSPOs, Asansol Divn, Asansol-713301/SSPOs Bankura Divn, Bankura-722101/SSPOs Burdwan Divn, Burdwan-713101/SSPOs Howrah Divn, Howrah -711101/SSPOs Midnapore Divn, Midnapore-721101/SSPOs South Hooghly Divn, Shreerampore-712201.
10. The SPOs South Presidency Divn. Baruipore -700144/SPOs, Nadia North Divn. Krishnagar - 741101/SPOs Nadia South Divn. Kalyani-741235/SPOs Barasat Division, Kolkata -700124/SPOs, Murshidabad Divn, Berhampore (WB)-742101/SPOs Birbhum Divn. Suri -731101/SPOs, North Hooghly Divn. Chinsurah-712101/SPOs Purulia Divn. Puruila -723101/SPOs, Contai Divn, Contai-721401/SPOs Tamluk Divn. Tamluk-721401/SPOs Darjeeling Divn. Darjeeling -734101/ SPOs Jalpaiguri Divn, Jalpaiguri-735101/SPOs Cooch Behar Divn, Coochbehar - 736101/SPOs Dinajpur Divn, Balurghat -733101/SPOs Malda Divn, Malda-732101.
11. The Supdt. Postal Store Depot, Kolkata -700002/Siliguri -734001/CSD, Kolkata -700007/Foreign Post, Kolkata -700001.
12. The SSRMs Kolkata RMS Divn, Kolkata -700001/SSRMs, AP Stg Divn Kolkata -700004/SSRMs WB Divn. Howrah -711101.
13. The SRMs, RMS SB Divn, Howrah-700001/RMS SG Divn, Siliguri -734001/RMS H Divn, Kolkata -700004.
14. The Sr. Manager, MMS, Kolkata -700015.
15. The Manager, RLO, Kolkata - 700001.
16. The ADPS (TO), Circle Office, Kolkata -12 for uploading the copy in Circle website.
17. The ADPS (AC/s), Circle Office, Kolkata -700012.
18. All Group Officers, Circle Office, Kolkata -700012.
19. The Sr. PS to CPMG, WB Circle, Kolkata - 700012.
20. The PS to PMG, M & BD, WB Circle, Kolkata- 700012.
21. The PS to DPS (HQ), Kolkata - 700012.
22. The Office Supdt. Circle Office, Kolkata -700012.

No. Est/B/Z-7th CPC/2016/Part-I

Dated at Kolkata-12 the 11.02.2019.

Subject: Implementation of the recommendations of Seventh Central Pay Commission relating to grant of Transport Allowance to Central Government Employees.

Kindly find enclosed herewith the Directorate letter No. 4-8/2017-PAP dated 24.01.2019 for information, guidance and necessary action.

In this connection kindly refer this office letter no. Est/B/Z-7th CPC/2016 dated 14.07.2017 for ready reference.

Encl: As stated above.


Asstt. Director of Postal Services (Staff, Estt & Plg.)
O/o the Chief Postmaster General
West Bengal Circle, Kolkata-12.

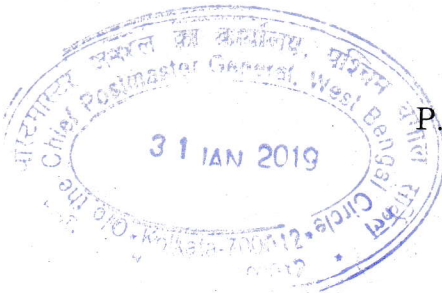
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F No.4-8/2017-PAP
Government of India
Ministry of Communications
Department of Posts
P.A.P Section/Establishment Division



Dak Bhawan, Sansad Marg
New Delhi - 110 001.
Date: 24 January, 2019

To

1. All Chief Postmaster General/Postmasters General
2. Chief General Manager, BD Directorate/Parcel Directorate/PLI Directorate
3. Director RAKNPA/GM CEPT/Director of All PTCs,
4. Addl. Director General, Army Postal Service, R.K.Puram, New Delhi
5. All General Managers (Finance)/DAP/DDAP

Sub: Implementation of the recommendations of the Seventh Central Pay Commission relating to grant of Transport Allowance to Central Government Employees.

I am directed to reiterate the instructions and forward herewith the copy of the extracts of the OM No. 21/5/2017-E.II (B) dated 07.07.2017 along with O.M. No. 20(5)-E.II(A)/93 dated 28.01.1994 issued by Ministry of Finance which was circulated vide No. 4-5 / 2017-PAP Dated 12.07.17 (enclosed) on the above subject for the purpose of grant of Transport Allowance based on the recommendations of the 7th Central Pay Commission for kind information and further necessary action in this regard.

Encl : As above.

(D.K. Tripathi) 24-1-19

Assistant Director General (Estt.)

Copy to:

1. PPS to Secretary (Posts)/PS to Director General Postal Services
2. Addl. DG (Co-ordination)/Member(P)/Member(O)
3. Member (PLI)/Member (Banking)/Member (Tech)/Member (Plg &HRD)
4. AS & FA
5. Sr. DDG (Vig) &CVO/ Sr. DDG (PAF)/Director General P&T (Audit)
6. Secretary, Postal Services Board
7. Chief Engineer (Civil) Postal Directorate
8. Budget Section/PA Wing/STT Section of Postal Directorate
9. All other Sections of Postal Directorate
10. All recognized Federations /Unions/Associations
11. GM,CEPT for uploading the order on the India Post website
12. Guard File/Spare Copy.

61

No.21/5/2017-E.II(B)
Government of India
Ministry of Finance
Department of Expenditure

New Delhi, dated the 7th July 2017.

OFFICE MEMORANDUM

Subject:- Implementation of the recommendations of the 7th Central Pay Commission relating to grant of Transport Allowance to Central Government employees.

Consequent upon the decision taken by the Government on the recommendations of the Seventh Central Pay Commission, the President, is pleased to decide that Transport Allowance shall be admissible to Central Government employees at the following rates:-

Employees drawing pay in Pay Level	Rates of Transport Allowance per month	
	Employees posted in the Cities as per Annexure	Employees posted at all Other Places
9 and above	Rs. 7200 + DA thereon	Rs.3600+ DA thereon
3 to 8	Rs. 3600 + DA thereon	Rs.1800+ DA thereon
1 and 2	Rs.1350 + DA thereon	Rs.900 + DA thereon

2. The grant of Transport Allowance shall be subject to the following conditions:-

- (i) The allowance shall not be admissible to those employees who have been provided with the facility of Government transport.
- (ii) In respect of those employees who opt to continue in their pre-revised Pay-structure/Pay Scales, the corresponding Level in the Pay Matrix of the post occupied on 01.01.2016 as indicated in CCS (Revised Pay) Rules, 2016 would determine the allowance under these orders.
- (iii) Physically disabled employees as mentioned in DoE O.M. No. 19029/1/78-E.IV(B) dated 31.08.1978 and subsequent orders in respect of the categories viz. visually impaired, orthopaedically handicapped, deaf and dumb/hearing impaired, spinal deformity, shall continue to be paid Transport Allowance at double the normal rates, subject to fulfilment of the stipulated conditions, which shall, in no case, be less than Rs.2250/- p.m. plus applicable rates of Dearness Allowance.
- (iv) Officers drawing pay in Levels 14 and above in the Pay Matrix, who are entitled to the use of official car in terms of Department of Expenditure's O.M. No.20(5)-E.II(A)/93 dated 28.01.1994, shall be given the option to avail the official car facility or to draw Transport Allowance at the rates of Rs.15,750/- p.m. plus Dearness Allowance thereon. Before, allowing Transport Allowance @ Rs.15,750/- plus D.A. thereon, the option exercised by an officer will be examined by the administrative Ministry and his/her entitlement to the use of official car in terms of the O.M. dated 28.01.1994 ibid will require to be certified by the competent authority. In case, an officer opts to draw Transport Allowance @ Rs.15,750/- p.m. plus D.A. thereon, he/she will not be allowed to change his/her option during the remaining period of his/her current assignment.

3. **Admissibility of Transport Allowance during the following circumstances:-**

- (a) **During leave:** The allowance will not be admissible for the calendar month(s) wholly covered by leave.
- (b) **During deputation abroad:** The allowance will not be admissible during the period of deputation abroad.
- (c) **During tour:** If an employee is absent from the Headquarters/Place of Posting for full calendar month(s) due to tour, he/she will not be entitled to Transport Allowance during that/those calendar month/months. However, if the absence does not cover any calendar month(s) in full, Transport Allowance will be admissible for full month.
- (d) **During training treated as duty:** The allowance may be granted during such training, if no Transport Facility/Travelling Allowance/Daily Allowance is provided for attending the training institute. During official tour in the training course, the allowance will not be admissible when the period of the tour covers the whole calendar month. Also, during training abroad, no Transport Allowance will be admissible when the period of

- (e) During inspection/survey duty by Members of Special Parties within the city but exceeding 8 kms. from the Headquarters OR during continuous field duty either in or outside the Headquarters: Transport Allowance is given to compensate for the expenditure incurred for commuting for both to and fro between the place of duty and residence. In case when one gets Road Mileage/Daily Allowance or free transportation for field/inspection/survey duty or tour for a period covering the whole calendar month, he/she will not be entitled to Transport Allowance during that calendar month.
- (f) To vacation staff : Vacation staff is entitled to Transport Allowance provided no free transport facility is given to such staff. However, the allowance shall not be admissible when such vacation spell, including all kinds of leave, cover the whole calendar month(s).
- (g) During suspension: As a Government employee under suspension is not required to attend office, he/she is not entitled to Transport Allowance during suspension where suspension covers full calendar month(s). This position will hold good even if the suspension period is finally treated as duty. Where suspension period covers a calendar month partially, Transport Allowance payable for that month shall be reduced proportionately.

4. These orders shall be effective from 1st July, 2017.

5. These orders will apply to all civilian employees of the Central Government. The orders will also apply to the civilian employees paid from the Defence Service Estimates. In respect of the Armed Forces Personnel and Railway employees, separate orders will be issued by the Ministry of Defence and Ministry of Railways, respectively.

6. In so far as the persons serving in the Indian Audit and Accounts Department are concerned, these orders issue in consultation with the Comptroller & Auditor General of India.

Hindi version is attached.

Annie George Mathew

(Annie George Mathew)
Joint Secretary to the Government of India

To

All Ministries and Departments of the Govt. of India as per standard distribution list.

Copy to C&AG and U.P.S.C., etc. as per standard endorsement list.

LIST OF CITIES/TOWNS ELIGIBLE FOR HIGHER RATES OF TRANSPORT ALLOWANCE ON RE-CLASSIFICATION OF CITIES/TOWNS AS PER CENSUS-2011 (w.e.f 01.04.2015)

S. No.	NAME OF THE STATES/ UNION TERRITORIES	NAME OF THE CITY/TOWN
1.	ANDAMAN & NICOBAR ISLANDS	---
2.	ANDHRA PRADESH/ TELANGANA	Hyderabad (UA)
3.	ARUNACHAL PRADESH	---
4.	ASSAM	---
5.	BIHAR	Patna (UA)
6.	CHANDIGARH	---
7.	CHHATTISGARH	---
8.	DADRA & NAGAR HAVELI	---
9.	DAMAN & DIU	---
10.	DELHI	Delhi (UA)
11.	GOA	---
12.	GUJARAT	Ahmadabad (UA), Surat (UA)
13.	HARYANA	---
14.	HIMACHAL PRADESH	---
15.	JAMMU & KASHMIR	---
16.	JHARKHAND	---
17.	KARNATAKA	Bengalore / Bengaluru (UA)
18.	KERALA	Kochi (UA), Kozhikode (UA)
19.	LAKSHADWEEP	---
20.	MADHYA PRADESH	Indore (UA)
21.	MAHARASHTRA	Greater Mumbai (UA); Nagpur (UA); Pune (UA)
22.	MANIPUR	---
23.	MEGHALAYA	---
24.	MIZORAM	---
25.	NAGALAND	---
26.	ODISHA	---
27.	PUDUCHERRY/ PONDICHERRY	---
28.	PUNJAB	---
29.	RAJASTHAN	Jaipur (UA)
30.	SIKKIM	---
31.	TAMIL NADU	Chennai (UA), Coimbatore (UA)
32.	TRIPURA	---
33.	UTTAR PRADESH	Ghaziabad (UA), Kanpur (UA), Lucknow (UA)
34.	UTTARAKHAND	---
35.	WEST BENGAL	Kolkata(UA)

g/c

No.F.20(5)-E.II(A)/93.
Government of India
Ministry of Finance
(Department of Expenditure)

New Delhi, the 28th January, 1994.
5th Magha, 1915(Saka).

OFFICE MEMORANDUM

Subject: Use of Staff Cars by senior officers of the Government of India, Heads of Departments of the Central Government in the field in the Senior Administrative Grade and above and Chief Executives of Statutory/Autonomous bodies.

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In partial modification of this Ministry's Office Memoranda No.F.3(16)-E.II(A)/84-(1), (2) and (3) dated 20th and 21st February, 1985 and No.F.1(42)-E.II(A)/87, dated 1st June, 1990 respectively, officers of the rank of Joint Secretary and above who desire to avail of the facility of the use of the staff cars for journeys from residence to office and back shall now pay at the following rates:-

Joint Secretaries.

Rs.100/- per month.

Additional Secretary and above.

Rs.125/- per month.

The above charges are to be recovered every month from the salary of the officers who avail of this facility.

2. The rates of recovery for the use of staff car for private purposes by officers of the rank of Secretary to the Government of India and above upto 500 Kms. per month shall now be as under:-

- i) for cars upto and including 16 H.P. Rs.350/- per month.
- ii) for cars above 16 H.P. Rs.450/- per month.

The provisions of para (1) of this O.M. will apply mutatis mutandis to Heads of Departments of the Central Government in the Senior Administrative Grade and those of para (2) to the Chief Executives of Statutory/Autonomous bodies.

3. In so far as the officers serving in the Indian Audit & Accounts Department are concerned, these orders have been issued in consultation with the Comptroller & Auditor General of India.

4. This order will take effect from 1.2.1994.

5. Hindi version of this O.M. is enclosed.

B. S. Singh
(D. S. Singh)
JOINT SECRETARY TO THE GOVERNMENT OF INDIA.

- To
1. All Ministries/Departments of the Govt. of India, etc.
 2. All Financial Advisers.

No.F.20(5)-E.II(A)/93.

Copy forwarded to C.&A.G.(with spare copies) and U.P.S.C. etc. etc. as per standard endorsement list.