

भारतीय डाक विभाग  
DEPARTMENT OF POSTS, INDIA  
मुख्य पोस्टमास्टर जनरल का कार्यालय  
OFFICE OF THE CHIEF POSTMASTER GENERAL.

पश्चिमबंगाल सर्किल / WEST BENGAL CIRCLE, कोलकाता / KOLKATA - 700012.

U/E  
To,

1. The Postmaster General, Kolkata Region, Kolkata -700012/South Bengal Region, Kolkata -700012/M & BD, Kolkata -700012/North Bengal Region, Siliguri-734001.
2. The Postmaster General, Sikkim, Gangtok -737101/A&N Islands, Port Blair-744101.
3. The Director of Postal Services Kolkata Region, Kolkata-700012/South Bengal Region, Kolkata -700012/North Bengal Region, Siliguri - 734001/Sikkim, Gangtok -737101/A&N Islands, Port Blair-744101.
4. The General Manager (PA&F), Yogayog Bhawan, Kolkata- 700012.
5. The Director, Kolkata GPO, Kolkata - 700001.
6. The Supdt. Engineer, Postal Civil Circle, Kolkata - 700012.
7. The Executive Engineer, Postal Civil Division, No. I & II, Kolkata - 700012.
8. The Executive Engineer, Postal Electric Division, Kolkata - 700012.
9. The Dy. Architect (P), Kolkata - 700012.
10. The SSPOs, North Kolkata Divn, Kolkata-700037/SSPOs, East Kolkata Divn, Kolkata-700014/SSPOs South Kolkata Divn, Kolkata-700029/SSPOs, Central Kolkata Divn, Kolkata-700007/SSPOs, North Presidency Divn, Kolkata 700120/SSPOs, Asansol Divn, Asansol-713301/SSPOs Bankura Divn, Bankura-722101/SSPOs Burdwan Divn, Burdwan-713101/SSPOs Howrah Divn, Howrah -711101/SSPOs Midnapore Divn, Midnapore-721101/SSPOs South Hooghly Divn, Shreechampanore-712201.
11. The SPOs South Presidency Divn, Baruipore -700144/SPOs, Nadia North Divn, Krishnagar -741101/SPOs Nadia South Divn, Kalyani-741235/SPOs Barasat Division, Kolkata -700124/SPOs, Murshidabad Divn, Berhampore (WB)-742101/SPOs Birbhum Divn, Suri -731101/SPOs, North Hooghly Divn, Chinsurah-712101/SPOs Purulia Divn, Purulia -723101/SPOs, Contai Divn, Contai-721401/SPOs Tamruk Divn, Tamruk-721401/SPOs Darjeeling Divn, Darjeeling -734101/SPOs Jalpaiguri Divn, Jalpaiguri-735101/SPOs Cooch Behar Divn, Coochbehar -736101/SPOs Dinajpur Divn, Balurghat -733101/SPOs Malda Divn, Malda-732101.
12. The Supdt. Postal Store Depot, Kolkata -700002/Siliguri -734001/CSD, Kolkata -700007/Foreign Post, Kolkata -700001.
13. The SSRMs Kolkata RMS Divn, Kolkata -700001/SSRMs, AP Stg Divn Kolkata -700004/SSRMs WB Divn, Howrah -711101.
14. The SRMs, RMS SB Divn, Howrah-700001/RMS SG Divn, Siliguri -734001/RMS H Divn, Kolkata -700004.
15. The Sr. Manager, MMS, Kolkata -700015.
16. The Manager, RLO, Kolkata -700001.
17. The Sr. PS to CPMG, WB Circle, Kolkata -700012.
18. The PS to PMG, M & BD, WB Circle, Kolkata-700012.
19. The PA to DPS (HQ), Kolkata -700012.
20. The ADPS (TO) Circle Office, Kolkata -12 for uploading the copy in Circle website.
21. All Group Officers, Circle Office, Kolkata -700012.
22. The Office Supdt, Circle Office, Kolkata -700012.
23. All Section Supervisors, Circle Office, Kolkata-700012.

No.Est/B/D-45/F.Power/C.O.

Dated at Kolkata-12, the 19/07.2018.

**Subject:** Communication of sanction under the provisions of Rule 25 of Delegation of Financial Power Rules.

Kindly find enclosed herewith the Directorate O.M No. 3-2-2018-FA dated 02.07.2018 for information, guidance and necessary action.

**Encl:** As stated above.

*(Signature)*

(S. K. Bera)

Asstt. Director of Postal Services (Staff, Estt & Plg.)



1/1727  
AD (AFCs)  
A & P (B) AS  
103  
F. No. 3-2-2018-FA  
Ministry of Communications  
Department of Posts  
Integrated Finance Wing  
Dak Bhawan: Sansad Marg  
New Delhi-110001



02.07.2018  
Dated.....06.2018

**OFFICE MEMORANDUM**

**Subject:** Communication of sanction under the provisions of Rule 25 of Delegation of Financial Powers Rules.

Kind attention is invited to the provisions of Rule 25 of Delegation of Financial Powers Rules, as amended from time to time, relating to "Communication of sanction to Audit" wherein it has been specified as to how the fact of consultation/ concurrence of Ministry of Finance/ Internal Finance is to be incorporated in a sanction. These are as under:

(i) Whenever an order is issued with the consent or sanction of the Finance Ministry under these rules, such consent or sanction shall be communicated to the Audit/ Pay and Accounts Officer concerned by a Department of the Central Government itself after adding a clause to the sanction as follows:

"This Order/ Memorandum issues with the concurrence of the Ministry of Finance (Department of Expenditure), vide their O.M. /U.O. No....., dated ....."

(ii) Whenever the consent of the Finance Ministry is required under these rules, such consent or sanction shall be communicated to the Audit/ Pay and Accounts Officer concerned by a Department of the Central Government, where the Integrated Finance Advice Scheme has been introduced by adding a clause to the sanction letter as follows:--

"This Order/ Memorandum issues with concurrence of Finance Branch vide their U.O. No....., dated ....."

(iii) Whenever a financial sanction is issued by a Department of the Central Government in exercise of the powers conferred on it by these rules in consultation with its Internal Financial Advisor/ Integrated Financial Advisor, it shall be communicated to Audit / Pay and Accounts Officer concerned by the Department concerned by adding a clause to the sanction as follows:-



70 Pps  
"This sanction issues in exercise of the powers conferred on this Department in consultation with the Internal Finance Branch/ Finance Branch, vide their U.O. No....., dated....."

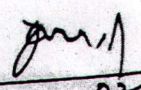
(IV) Whenever the Secretary of a Ministry / Department approves a proposal by overruling the concerned Financial Advisor, the corresponding clause to be added to the sanction letter as follows:-

"This sanction issues with the approval of the Chief Accounting Authority. The advice of Internal Finance / Integrated Finance was conveyed vide Dy. No. / U.O. No..... Dated....."

3. It has been noticed that a few Divisions of Postal Directorate and a few Postal Circles are not obtaining Diary No. of their Financial Advisors while issuing sanctions which is in contravention of the provisions of Rule 25 of Delegation of Financial Powers Rules.
4. It is therefore advised to follow the provisions/ instructions as envisaged in Rule 25 of Delegation of Financial Powers Rules as amended from time to time relating to "Communication of sanction to Audit" strictly.

5. Receipt of this Office Memorandum may kindly be acknowledged to Assistant Director General (FA), Room No.346, Dak Bhawan, New Delhi-110001.

This issue with the approval of the Competent Authority

  
02/07/2018  
Assistant Director General (FA)  
Department of Posts

To

1. Sr. PPS to Secretary (Posts)
2. Sr. PPS to DG (Posts)
3. PPS to All Members (Postal Services Board)/ Additional DG /JS&FA
4. CGM BD Directorate/ CGM PLI Directorate
5. All Sr. DDGs/ DDGs
6. All Head of Circles
7. All Circle IFAs
8. Director (Internal Audit)