



DEPARTMENT OF POSTS
O/O THE CHIEF POSTMASTER GENERAL
WEST BENGAL CIRCLE, YOGAYOG BHAWAN
KOLKATA – 700012

To

All selected candidates of Combined Higher Secondary Level Examination, 2016 recommended for appointment to the posts of Postal Assistant/Sorting Assistant in Department of Posts, Ministry of Communications, West Bengal Circle

No: Rectt/R-8/Direct Quota/2016-17/Allotment dated at Kolkata-700012, the 02.07.2018

Subject : Calling for Options/preferences of Postal Circle from selected candidates for appointment as Postal Assistant/Sorting Assistant on the basis of Combined Higher Secondary Level Examination, 2016 conducted by SSC

Sir/Madam,

Based on the results of Combined Higher Secondary Level Examination (CHSLE), 2016 dated 12.05.2018, your name has been sponsored by Staff Selection Commission (SSC) for appointment as Postal Assistant/Sorting Assistant in Department of Posts in Level – 4 in the Pay Matrix. Vide Dte.'s letter dated 11.06.2018, you have been allocated to West Bengal Circle. The selected list of candidates in West Bengal Circle is available in Dte.'s letter dated 11.06.2018

2. A candidate selected as Postal Assistant/Sorting Assistant under West Bengal Circle will be further allocated to one of the 43 Division/Unit under this Circle as per vacancy available (vacancy list of which is available at Annexure – I).

Allocation of Postal Division/Unit will be made as per the following criteria :

- a) A candidate shall be allocated to one of the 43 Postal Division/Unit under West Bengal Circle on the basis of his/her merit (rank) in CHSLE 2016 provided in Dte.'s letter dated 11.06.2018, order of preference (option), and vacancy available in the Division/Unit at his/her turn in the category she/he has been selected.
- b) Person with Disability (PWD) candidates irrespective of their ranks will be allocated to the Postal Division/Unit under this Circle in the manner indicated at (a) first followed by Ex-servicemen candidates.
- c) After allocation of Postal Division/Unit to PWD candidates and Ex-servicemen candidates, remaining candidates will be allocated Postal Division/Unit under this Circle in the manner mentioned in (a) above.
- d) All such candidates **who do not give any order of preference or are not allocated to any of the Postal Circle mentioned in their limited preferences**, shall be allocated to any other Postal Division/Unit under this Circle from his/her home address subject to availability of vacancy in the category she/he has been selected, **after allocation of Postal Division/Unit under this Circle to all other candidates.**

3. The candidates who will not give their order of preference or indicate their preference only for a few Postal Division/Unit will be at a disadvantage, as mentioned at para 2(d) above; therefore, **it is advised to give order of preference for all the 43 Postal Division/Units under this Circle.**



4. You are requested to indicate your preference of Postal Division/Unit under this Circle in Annexure – II as per criteria mentioned indicating name of Postal Division/Unit. The duly filled in Option Form (Annexure – II) must be sent **either by e-mail to pasawestbengalallotment2016@gmail.com or by Speed Post/Registered Post to this Office by 17.07.2018**, failing which it would be presumed that you have no preferences for Postal Division/Unit under this Circle.

5. Order of preference received after 17.07.2018 will not be taken into consideration.

6. Allocation of Division/Unit once made will be treated as final. The candidate shall have no claim for change of allocation/re-allocation of Division/Unit under any circumstances.

7. Each candidate should provide his/her order of preference of Division/Unit for allocation. The allotment will be made to Postal/RMS Division/Unit based on his/her merit in the select list and also based on his/her preference of Division/Unit to the extent of available vacancies. This, however, does not confer any right upon the candidate to claim allocation in the Division according to order of preference in case he/she has not got allocation as per his/her choice.

Encl : As above.


Assistant Director of Postal Service (Rectt)
O/o The Chief Postmaster General,
West Bengal Circle, Kolkata – 12.

Copy to :

1. The ADG(SPN), Dak Bhawan, Sansad Marg, New Delhi – 110001 for kind information.
2. The GM (CEPT), Mysore for uploading the same on India Post website.
3. The ADPS(TO), C.O., Kolkata – 700012 for uploading the same on Circle website.


Assistant Director of Postal Service (Rectt)
O/o The Chief Postmaster General,
West Bengal Circle, Kolkata – 12.