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भारतीय डाक विभाग
DEPARTMENT OF POSTS, INDIA
मुख्य पोस्टमास्टर जनरल का कार्यालय
OFFICE OF THE CHIEF POSTMASTER GENERAL,
पश्चिम बंगाल सर्किल / WEST BENGAL CIRCLE
कोलकाता/ KOLKATA - 700012
ESTABLISHMENT SECTION

U/E/e-mail

To

- 1-3) The Postmaster General, Kolkata Region, Kolkata-700012/ The Postmaster General, South Bengal Region, Kolkata-700012/ The Postmaster General, North Bengal Region, Siliguri-734001;
- 4) The General Manager (PA & F), Kolkata-700012;
- 5-6) The Postmaster General, Anadaman & Nicobar Islands, Port Blair-744101/ The Postmaster General, Sikkim State, Gangtok-737101;
- 7-9) The Director of Postal Services, Kolkata Region, Kolkata-700012/ The Director of Postal Services, South Bengal Region, Kolkata-700012/ The Director of Postal Services, North Bengal Region, Siliguri-734001;
- 10) The Director, Kolkata GPO, Kolkata-700001;
- 11) The Sr. Manager, MMS, Kolkata;
- 12-40) All the SSPOs/SPOs in West Bengal Circle;
- 41-47) All the SSRMs/SRMs in West Bengal Circle;
- 48) The Superintendent Foreign Post, Kolkata;
- 49) The Manager, RLO Kolkata;
- 50-51) The Supdt, PSD Kolkata/The Supdt., CSD, Kolkata/The Supdt., PSD Siliguri;
- 52) The Section Supervisor, SF(B) Section, O/o the Chief Postmaster General, Kolkata-12.

No: EST/B/Z-03/GDS RECOMMENDATION

Dated at Kolkata-12, the 08-01-2019.

Subject: Implementation of approved recommendations of Kamlesh Chandra Committee on introduction of "Emergency" leave for a maximum of 5 days in a calendar year for all categories of Gramin Dak Sevaks(GDS).

Kindly find enclosed herewith Dte's communication no.17-31/2016-GDS dated 02.01.2019 regarding implementation of approved recommendations of Kamlesh Chandra Committee on introduction of "Emergency" leave for a maximum of 5 days in a calendar year for all categories of Gramin Dak Sevaks(GDS).

It is therefore requested to kindly look into the matter & take necessary actions accordingly.

Encl: As above.

(S.K.Bera)

Asstt. Director of Postal Services (Staff, E & PN)
O/o the Chief Postmaster General
W.B. Circle, Kolkata-700012

Copy to:-

- 1-2) The DSP, Anadaman & Nicobar Islands, Port Blair-744101/ The DSP, Sikkim State, Gangtok-737101;
- 9) Sr. Ps to Chief Postmaster General, W.B. Circle, Kolkata-700012.
- 10) PS to DPS (HQ), O/o the CPMG, W.B. Circle, Kolkata-700012.
- 5-7) The ADPS-I, Kolkata Region/ The ADPS, SB Region/ The ADPS, NB Region.
- 11) The ADPS (TO), C.O., Kolkata-700012 for uploading the order in the Circle Website :
westbengalpost.gov.in.
- 4-19) All Group Officers, C.O. Kolkata-700012;

(S.K.Bera)

Asstt. Director of Postal Services (Staff, E & PN)
O/o the Chief Postmaster General
W.B. Circle, Kolkata-700012

4/e

No.17-31/2016-GDS
Government of India
Ministry of Communications
Department of Posts
(GDS Section)

Dak Bhawan, Sansad Marg,
New Delhi - 110001

Dated: 02/01/2019

Office Memorandum

Sub: Implementation of approved recommendations of Kamlesh Chandra Committee on introduction of 'Emergency' leave for a maximum of 5 days in a calendar year for all categories of Gramin Dak Sevaks (GDS).

The undersigned is directed to convey the approval of the Competent Authority on approved recommendations of Kamlesh Chandra Committee on introduction of 'Emergency' leave for a maximum of 5 days in a calendar year for all categories of Gramin Dak Sevaks, who are engaged on regular basis after due engagement formalities as prescribed in GDS (Conduct & Engagement) Rules, 2011 and amended from time to time as per instructions of Directorate.

2. Keeping in view the above, it has been decided to issue consolidated instructions on the subject of emergency leave for all categories of Gramin Dak Sevaks (GDS) as under :-

- (i) 'Emergency' leave will be granted for a maximum of 5 days in a completed calendar year of the engagement period or proportionate thereof. The GDS will be paid TRCA as applicable during the period of emergency leave.
- (ii) Emergency leave will be granted to GDS to take care of any emergent /personal requirements.
- (iii) Not more than two days emergency leave will be granted at a time. No half day emergency leave will be granted.
- (iv) Emergency leave cannot be carried forward or encashed or combined with paid leave.
- (v) Sundays and Postal holidays falling during the period of emergency leave are not counted as part of emergency leave.

Control-2

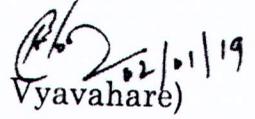
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3. This OM issues with the concurrence of Department of Personnel and Training vide their ID Note Number 14029/1/2017-Estt (Leave) dated 14.12.2018.

4. The instructions/guidelines contained in this OM shall take effect from 01.01 2019.

5. Hindi version will follow.

(S.B. Vyavahare) 

Assistant Director General (GDS/PCC)

Copy forwarded to:-

1. PS to Minister of State for Communications (I/C)
2. Sr.PPS to Secretary (Posts)/Sr.PPS to Director General Postal Services
3. PPS/PS to Addl. DG (Co-ordination)/Member(Banking)/Member(O)/Member(P)/Member(Planning & HRD)/Member (PLI)/Member-(Tech)
4. All Chief Postmasters General / Postmasters General
5. Chief General Manager, BD Directorate/Parcel Directorate/PLI Directorate
6. Director, RAKNPA/General Manager, CEPT/Directors of All PTCs
7. Addl. Director General, Army Postal Service, R.K.Puram, New Delhi
8. Sr. Deputy Director General (Vigilance) & CVO/Sr. DDG (PAF)
9. Director General P&T (Audit), Civil Lines, New Delhi
10. All Deputy Directors General
11. DDG Technology: - for making necessary changes in CSI software for the purpose of grant of TRCA to the substitute in case of single handed Branch Post offices.
12. All General Managers (Finance) / Directors Postal Accounts / DDAP
13. All Sections of Postal Directorate
14. All recognized Federations /Unions /Associations
15. GM, CEPT for uploading the order on the India Post web site
16. Hindi Section, Dak Bhawan New Delhi:- for translation of OM.
17. Guard File
18. Spare copies.

(S.B. Vyavahare) 

Assistant Director General (GDS/PCC)