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भारतीय डाक विभाग
DEPARTMENT OF POSTS, INDIA
मुख्य पोस्टमास्टर जनरल का कार्यालय
OFFICE OF THE CHIEF POSTMASTER GENERAL,
पश्चिम बंगाल सर्किल / WEST BENGAL CIRCLE

कोलकाता/ KOLKATA - 700012.

U/E

To,

1. The Postmaster General, Kolkata Region, Kolkata -700012/South Bengal Region, Kolkata -700012/M & BD, Kolkata -700012/North Bengal Region, Siliguri-734001/Sikkim, Gangtok -737101/A&N Island, Port Blair-744001
2. The Director, Kolkata GPO, Kolkata -700001.
3. The SSPOs, North Kolkata Divn, Kolkata -700037/SSPOs, East Kolkata Divn, Kolkata -700014/SSPOs South Kolkata Divn, Kolkata -700029/SSPOs, Central Kolkata Divn, Kolkata -700007/SSPOs, North Presidency Divn, Kolkata 700120/SSPOs South Presidency Divn. Baraipore -700144/SSPOs, Asansol Divn, Asansol -713301/SSPOs Bankura Divn, Bankura -722101/SSPOs Burdwan Divn. Burdwan -713101/SSPOs Howrah Divn, Howrah/SSPOs Midnapore Divn. Midnapore -721101/SSPOs South Hoogly Divn. Shreerampore-712201/SSPOs Jalpaiguri Divn, Jalpaiguri -735101
4. The SPOs South Presidency Divn. Baraipore -700144/SPOs, Nadia North Divn. Krishnagar/SPOs Nadia South Divn. Kalyani-741235/SPOs Barasat Division, Kolkata -700124/SPOs, Murshidabad Divn. Berhampore (WB)-742101/SPOs Birbhum Divn. Suri/SPOs, North Hoogly Divn. Chinsurah-712101/SPOs Purulia Divn. Purulia -723101/SPOs, Contai Divn, Contai-721401/SPOs Tamuk Divn. Tamuk-721401/SPOs Darjeeling Divn. Darjeeling -734101/SPOs Cooch Behar Divn, Cooch Behar -736101/SPOs Dinajpur Divn, Balurghat -733101/SPOs Malda Divn, Malda-732101.
5. The Supdt. Postal Store Depot, Kolkata -700002/Siliguri -734001/CSD, Kolkata -700007/Foreign Post, Kolkata -700001.
6. The SSRMs Kolkata RMS Divn, Kolkata -700001/SSRMs, AP Stg Divn Kolkata -700004/SSRMs WB Divn. Howrah -711101.
7. The SRMs, RMS SB Divn, Howrah-700001/RMS SG Divn, Siliguri -734001/RMS H Divn, Kolkata -700004.
8. The Sr. Manager, MMS, Kolkata -700015.
9. The Sr. Postmaster, Alipore HO Kolkata -700027/Barabazar HPO Kolkata -700007.
10. The ADPS (Rectt), Circle Office, Kolkata -7000012.
11. The ADPS (Accounts) Circle Office, Kolkata -700012.
12. The Office Supdt. Circle Office, Kolkata -700012.

No.Est/B/Z-89/82/Part/05

Dated at Kolkata the 21 06.2017.

Subject : Leave entitlement of Casual Labourers with temporary Status.

Kindly refer to the above mentioned subject. In this regard Dte letter No.01-07/2016-SPB-I, dated 12.06.2017 on the above subject is enclosed herewith for guidance and further necessary action.

Encl :- As above.

Gum 21/6/17
Asstt. Director of Postal Services (Staff & EPN.)
O/o the Chief Postmaster General
West Bengal Circle, Kolkata-12.

Copy to :-

- 1) The ADPS.I, O/O the PMG, Kolkata Region, Kolkata-12 for information.
- 2) The ADPS.I O/O the PMG, North Bengal Region, Siliguri -734001 for information .
- 3) The ADPS.II, O/O the PMG, SB Region, Kolkata -12 for information

Postal Stores Depot, Kolkata

Gum 21/6/17
Asstt. Director of Postal Services (Staff & EPN.)
O/o the Chief Postmaster General, West Bengal Circle, Kolkata-12

No. 01-07/2016-SPB-I
Government of India
Ministry of Communications
Department of Posts



Dak Bhawan, Sansad Marg,
New Delhi-110001.

Dated: 12 June, 2017

To,

1. All CPMsG
2. All PMsG
3. Director, Rafi Ahmed Kidwai National postal Academy, Ghaziabad
4. All Directors, PTC
5. All Directors, Postal Accounts
6. Controller, Foreign Mails, Mumbai
7. Heads of all other Administrative Offices.

Subject: Leave Entitlement of Casual Labourers with temporary status.

Sir/Madam,

Department of Posts had circulated a Scheme viz. Casual Labourers (Grant of Temporary Status and Regularization) Scheme vide Directorate's letter 45-95/87-SPB-I dated 12.04.1991 which has been amended from time to time.

2. The Directorate has received several representations regarding encashment of accumulated leaves to Casual Labourers with Temporary Status covered under the said Scheme. In this regard, following clarifications are hereby issued in line with DOPT's Scheme circulated vide its OM No. 51016/2/90 Estt. (C) dated 10.09.1993 and OM No. 49014/3/2007-Estt(C) dated 18.10.2007:-

- c) Leave entitlement will be on a pro-rata basis at the rate of one day for every 10 days of work, casual or any other kind of leave, except maternity leave will not be admissible. They will also be allowed to carry forward the leave at their credit on their regularization. They will not be entitled to the benefits of encashment of leave on termination of service for any reason or on their quitting service.
- d) The limit on accumulation of total number of leave will be 300 days as in the case of regular Government employees. In other words, Casual Labourers with Temporary Status can accumulate leave up to a maximum of 300 days only.

Yours faithfully,

(Satya Narayana Dash)

Assistant Director General (SPN)

Copy to:

1. CGM(PLI) / CGM(BD&M) / JS&FA / DDG(PAF)
2. All DDsG / Directors / ADsG
3. SO(PE.I) / SO(PE.II) / SO(Pension) / SO(PAP) / SO(GDS) / SO(SPB.II)
4. Guard File (SPB.I)
5. All Recognized Unions / Associations as per standard list
6. Director, CEPT, Mysore for uploading on the Indiapost website.