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भारतीय डाक विभाग  
DEPARTMENT OF POSTS, INDIA  
मुख्य पोस्टमास्टर जनरल का कार्यालय  
OFFICE OF THE CHIEF POSTMASTER GENERAL,  
पश्चिम बंगाल सर्किल / WEST BENGAL CIRCLE  
कोलकाता/ KOLKATA - 700012  
ESTABLISHMENT SECTION

U/E/e-mail

To

- 1-3) The Postmaster General, Kolkata Region, Kolkata-700012/ The Postmaster General, South Bengal Region, Kolkata-700012/ The Postmaster General, North Bengal Region, Siliguri-734001;
- 4) The General Manager(PA & F), Kolkata-700012;
- 5-6) The Postmaster General, Anadaman & Nicobar Islands, Port Blair-744101/ The Postmaster General, Sikkim State, Gangtok-737101;
- 7-9) The Director of Postal Services, Kolkata Region, Kolkata-700012/ The Director of Postal Services, South Bengal Region, Kolkata-700012/ The Director of Postal Services, North Bengal Region, Siliguri-734001;
- 10) The Director, Kolkata GPO, Kolkata-700001;
- 11) The Sr. Manager, MMS, Kolkata;
- 12-40) All the SSPOs'/SPOs' in West Bengal Circle;
- 41-47) All the SSRMs/SRMs in West Bengal Circle;
- 48) The Superintendent Foreign Post, Kolkata;
- 49) The Manager, RLO Kolkata;
- 50-51) The Supdt, PSD Kolkata/ The Supdt., CSD, Kolkata/ The Supdt., PSD Siliguri;
- 52) The Section Supervisor, SF(B) Section, O/o the Chief Postmaster General, Kolkata-12.

No: EST/B/Z-03/GDS RECOMMENDATION

Dated at Kolkata-12, the 24-10-2019.

**Subject: Payment of TRCA on Sundays/Holidays to the GDS working against vacancies in Postman/Mail Guard/MTS Cadre.**

Kindly find enclosed herewith Dte's communication no.23-01/2019-GDS dated 23.10.19 regarding payment of TRCA on Sundays/Holidays to the GDS working against vacancies in Postman/Mail Guard/MTS Cadre.

It is therefore requested to kindly look into the matter and take necessary actions accordingly.

Enclo: As above.

(S.K. Bera)

Asstt. Director of Postal Services (Staff, E & PN)  
O/o the Chief Postmaster General  
W.B. Circle, Kolkata-700012

Copy to:-

- 1-2) The DSP, Anadaman & Nicobar Islands, Port Blair-744101/ The DSP, Sikkim State, Gangtok-737101;
- 3) Sr.Ps to Chief Postmaster General, W.B. Circle, Kolkata-700012.
- 4) PS to DPS(HQ), O/o the CPMG, W.B. Circle, Kolkata-700012.
- 5-7) The ADPS-I, Kolkata Region/ The ADPS, SB Region/ The ADPS, NB Region.
- 8) The ADPS(TO), C.O., Kolkata-700012 for uploading the order in the Circle Website : [westbengalpost.gov.in](http://westbengalpost.gov.in).
- 9-24) All Group Officers, C.O. Kolkata-700012;

(S.K. Bera)

Asstt. Director of Postal Services (Staff, E & PN)  
O/o the Chief Postmaster General  
W.B. Circle, Kolkata-700012

No.23-01/2019-GDS  
Government of India  
Ministry of Communications  
Department of Posts  
(GDS Section)

Dak Bhawan, Sansad Marg,  
New Delhi - 110001  
Dated: 23.10.2019

Office Memorandum

Subject:-Payment of TRCA on Sundays/Holidays to the GDS working against vacancies in Postman/Mail Guard/MTS Cadre.

In the present set up, Gramin Dak Sevaks are working against the vacant post of Postman/Mail Guard/MTS in departmental offices. As per Directorate order no. 47-19/90-SPB-II dated 23.04.1992 regarding grant of paid National Holidays to GDS when appointed against the leave vacancy of regular Postman/Mail Guard/MTS, these GDS are getting salary for Sunday, if they continuously works for 6 days. Similarly, GDS are also getting 3 National Holidays if it falls on working day, provided he/she works on both the preceding/succeeding working days to the National Holidays. However, no extra payment on account of National Holidays will be made to persons working substitutes of GDS in view of fact that payment of remuneration to GDS is made on monthly basis.

2. Similarly, GDS substituting in Postman/Mail Guard/MTS vacancies are deprived of Productivity Linked Bonus for the period of officiating as Postman/Mail Guard/MTS is on the pretext that they are on Leave Without Allowance.
3. For substitutes, as per Directorate orders no.17-07/2019-GDS dated 09.10.2019, substitutes of GDS who have works in leave vacancies are also paid on the basis of minimum of revised TRCA level of that post of GDS.

4. The matter has been examined and the following orders are issued with the approval of Competent Authority :-

- (i) Gramin Dak Sevak when appointed against the leave vacancy of regular Postman/Mail Guard/MTS, these GDS will get salary for all the Postal Holidays if the Postal Holidays falls on working day, provided he/she works on both the preceding/succeeding working days to the Postal Holidays. However, no extra payment on account of Postal Holidays will be made to persons working as substitutes of GDS in view of fact that payment of remuneration to GDS is made on monthly basis.
- (ii) GDS are when appointed against the leave vacancy of regular Postman/Mail Guard/MTS has to apply for leave without allowance as GDS. There is a difference in Leave Without Allowance for personal reasons and Leave Without Allowance for officiating as Postman/Mail Guard/MTS. In this case, the GDS is on official duty and is contributing to the productivity. Hence GDS while on LWA for official duty, there is no question of deducting this period for Productivity Linked Bonus.

5. The above instructions will come into effect from the date of issue of this O.M.

6. Hindi version will follow.

(SB Vyavahare)

Assistant Director General (GDS/PCC)

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